



**LENAWEE CHRISTIAN SCHOOL**  
**AUCTION DONATION FORM**  
**EVENT: MARCH 2, 2019**

For office use only:	Category _____
Item # _____	Catalog # _____

***In order to be listed in the auction catalog, the donation form deadline is February 15, 2019. Please do your best to complete this form in its entirety. Thank you!***

**Donor Information**

Business/Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/Street/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email/Website: \_\_\_\_\_

**Would you like your name to appear in promotional material?** No \_\_\_\_\_ Yes \_\_\_\_\_  
 (If information should appear different than what is listed above, please list below)

Gift Designation: Class, Team, Group- \_\_\_\_\_

**Donation Information/Description**

I am happy to donate the following: *(Please include a **detailed description**, so we can provide bidders with **complete and accurate information**. If available, please include public relations materials, such as brochures or photos.)*

\_\_\_\_\_ **Donation is enclosed**                      \_\_\_\_\_ **Donation will be delivered by Feb. 15**

\_\_\_\_\_ **Committee will contact for pick-up**

**Detailed Description:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Donor's stated value: \$ \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Services to be performed within \_\_\_\_\_ months

Restrictions: Number of Guests: \_\_\_\_\_ Blackout Dates: \_\_\_\_\_ Times: \_\_\_\_\_

Age: \_\_\_\_\_ Size: \_\_\_\_\_ Other: \_\_\_\_\_

**Signatures:**

Donor: \_\_\_\_\_ Date: \_\_\_\_\_

Solicited by: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return form and related materials to:**  
 Lenawee Christian School-High School Office, Attn: Le Ann Porter  
 111 Wolf Creek Highway, Adrian, Michigan 49221  
 517.265.7590 X.2207 | [www.lenawee.org](http://www.lenawee.org) | [lporter@lenawee.org](mailto:lporter@lenawee.org)

This donation becomes the property of the sponsor of the auction (hereafter Sponsor), and is to be sold at an auction, the proceeds of which will go to the designee of the Sponsor. Where applicable, a gift certificate, letter of entitlement and/or brochure should be provided by the donor for the presentation to the winning bidder. The donor has established the value for the charitable tax deduction purposes. The value to be printed in the auction catalog, however, will be determined by the Sponsor. The Sponsor reserves the right to combine donated items to create unique auction packages. The donor grants the Sponsor the right to mention the donation in any promotional literature regarding the auction.

Thank you for your support! For tax purposes: Lenawee Christian School's Federal ID # 38-2166478